

**JOB DESCRIPTION AND POSITION CLASSIFICATION**

CLASSIFICATION	DWR POSITION NUMBER	SAP POSITION NUMBER	MCR
APPOINTEE		SAP PERSONNEL NUMBER	DIVISION/SECTION
COLLECTIVE BARGAINING IDENTIFIER <input type="checkbox"/> Management Related BU: <input type="checkbox"/> Supervisory Related BU: <input type="checkbox"/> Confidential Related BU: <input type="checkbox"/> Rank and File BU: _____			
RESPONSIBILITIES EXERCISED <input type="checkbox"/> Supervisory <input type="checkbox"/> or Lead Person			
IMMEDIATE SUPERVISOR (Print)		SUPERVISOR'S CLASSIFICATION	EMPLOYEE PROVIDED COPY ON (Date)
APPROVED BY (Personnel Analyst's initials)			DATE
<i>Percent of Time</i>	<i>Activity</i>		